**Seattle Weavers’ Guild**

**Bulletin Sample Guidelines**

Thank you for volunteering to weave a sample for the Guild! Samples are a fantastic way to share what you are weaving, inspire other Guild members, and preserve a bit of our history. Samples are published digitally in the Bulletin and on the Guild website, and woven samples are preserved in the Guild Library.

**What to Submit**

* The woven sample
* Sample description
* Supporting files

**Woven Sample**: For yardage, two squares of fabric up to 8” x 8” in size, wet-finished and pressed. If the fabric is likely to ravel, please secure the edges. For other types of weaving such as inkle or tapestry, two samples of an appropriate size (for example, an 8” length of an inkle band) finished and secured as needed.

**Sample** **Description**: Your personal story of the sample, plus details such as the following:

* Name of the structure
* Source of the pattern
* Drawdown (unless it’s a separate supporting file)
* Warp and weft yarns
* Sett—epi and ppi
* Wet-finishing method and shrinkage
* The loom you used
* Any other information that might be helpful to another weaver

**Supporting Files:** For the Bulletin and the website, we need the following files. If you need help with any of these, please let me know.

* Drawdown in a PDF file
* WIF file if available
* Digital photo closeup of your woven sample
* Digital photo of yourself

**How to submit the sample**: The sample is needed the month before it is to appear in the Bulletin. Please send electronic files to me at bulletinsamples@seattleweaversguild.com.

You can bring the woven sample to a Guild meeting or you can mail it to me:

 Carol Buchmiller

 44433 SE 142nd Place

 North Bend, WA 98045

**Questions?** bulletinsamples@seattleweaversguild.com or call me at 206-300-3107